

PAPUA NEW GUINEA PUBLIC SERVICE

JOB DESCRIPTION

1. IDENTIFICATION

| AGENCY: | SYS. POSN. NO: | REF. NO. | |
|----------------------------------|--------------------------------|---------------|----------|
| Works & Highways | | 60ESSL07 | |
| WING: | DESIGNATION/CLASSIFICATION: | | |
| Network Planning, Design & | Land Valuer Class 4 | Grade 13 | |
| Standards | | | |
| DIVISION: | LOCAL DESIGNATION: | | |
| Engineering Services & Standards | Land Valuer Class 4 | | |
| BRANCH: | REPORTING TO: | SYS. POS. NO: | REF. NO: |
| Survey and Lands | Principal Land Valuer Grade 15 | | 60ESSL03 |
| SECTION: | LOCATION: | | |
| Land Acquisition Unit | Headquarter - BOROKO | | |

HISTORY OF POSITION

| FILE REF. | DATE OF VARIATION | DETAILS |
|----------------|-------------------|-----------|
| 111 - 60 - Aoo | 10/12/2021 | Re-number |

2. PURPOSE

To Ensure Land relating to Department of Works projects are assessed with quality and diligence existed in the integrity of valuation assessment for development impact on customary Land effectively and efficiently in a timely manner under its Capital Works Program.

3. DIMENSIONS

Directly involve in any matters relating to Assessment of land for Acquisition of Land for projects within the Design Services and Operations division.

4. PRINCIPLE ACCOUNTABILITIES

The occupant shall report directly to Principal Land Valuer.

5. MAJOR DUTIES

- 5.1 Directly involve in any matters relating to assessment of land for projects within the Design Services and Operations Divisions.
- 5.2 Search records at Lands Departments, Valuer Generals office and other Agencies that may help determine the status or legal entity of Land required for the Departments Capital Works Program.
- 5.3 Ensure that when land is acquired for government purposes such as roads and bridges, the cost is reasonable and the compensation is fair and equitable on Land Acquisition undertaken by Department of Lands and Physical Planning on DOW Projects.
- 5.4 Regularly determine progress on all valuation / assessment done for acquisition or allocation of land required for Works projects and provide progress reports to principal Valuer & Principal Land Management Officer.
- 5.5 Accompany Land Management officers to the field to conduct assessment and land investigations in to customary ownership.
- 5.6 Create and maintained records of all valuations done or required for Department of Works Projects.

- 5.7 Assist in the resolution of disputes over price negotiations on land and improvement on DOW Projects with impartially, fairly and transparency.
- 5.8 Contributing to the relevance and effectiveness of valuation Unit by:
 - (a) Representing the Government / DOW in court hearings, tribunals and other appropriate forums.
 - (b) Keeping abreast of modern valuation technologies and practices.
 - (c) Producing accurate, timely and informative reports.

6. NATURE AND SCOPE

The position is structured in HQ establishment and under the Design Services Division's Survey and Lands Branch.

6.1 WORKING RELATIONSHIP

- (a) Internal
 Report/ Answerable to Principal Valuer (Position No. 60 DSSL xxx
- (b) External Nil

6.2 WORK ENVIRONMENT

Technical Specialist

7. CONSTRAINTS FRAMEWORK AND BOUNDARIES

The occupant will have to work within his/ her mandated area of responsibility within the Branch or otherwise through directive from the immediate supervisor or Branch Head.

Rules / Procedures

The job operates under the usual Government and Departmental Rules and Procedures, mainly detailed under the General Orders, Public Service Management Acts, Financial Instructions, the Departmental Policies and the relevant agreements between Department of Works and the Government of Papua New Guinea.

Decisions

Decisions taken shall be in line with the applicable Law, standard practice of Land Act / Management, departmental Policies and the relevant agreements in place.

Recommendations

Any recommendations made should be in line with the applicable Act, manual and other relevant guides standards and specifications.

8. CHALLENGES

The Occupant must be experience and Keep abreast with new ways or latest Technology in carrying out field surveys and sourcing funding to acquire updates and staff training.

9. QUALIFICATIONS, EXPERIENCES AND SKILLS

(a) Qualifications

The Minimum requirement must have a Degree in Land Management studies from recognized Universities (Unitech) with Major studies in relevant subjects.

Registered as a Urban or Rural Valuer under the Valuation Act 1967 and Must be the Member of Institute of Valuers and Land Administration of PNG.

(b) Knowledge

The candidate must have a basic knowledge of Land and Land Registration Acts and Land Acquisition Procedures.

He or She is able to liaise with State Solicitor's office on legal matters relating to Land Valuation.

(c) Skills

The Officer with Minimum supervision must be able to organize and coordinate field parties to compile straight forward assessment of land and improvements and must have the ability to conceptualize and analyze problems and have the ability to analyze data and present it in a coherent and logical manner.

(d) Work Experience

The candidate should have a minimum of 4 years field Experience in land valuation / acquisition and other related tasks.